

## The Right Answer. Faster.

We are very pleased to announce an exciting new offering from the partnership between Infinisource and myHRcounsel™. This new offering provides Infinisource clients with a full self-service legal compliance center.

### World-Class Support for All Your HR Compliance Needs



#### HR Management and Employment Law Compliance

- ✓ HR policies and recommendations
- ✓ Review/provide up-to-date employee hand-book
- ✓ Expert assistance with corporate policies and regulatory compliance
- ✓ Legal research, document reviews and recommendations
- ✓ FMLA (Family Medical Leave Act)
- ✓ ADA (Americans with Disabilities Act)
- ✓ ACA (Affordable Care Act)
- ✓ Provide/maintain up-to-date job



#### Employee On-boarding

- ✓ Interview policy and procedures
- ✓ Background check advice
- ✓ Non-compete agreements
- ✓ Employment offer letters



#### Employee Off-boarding

- ✓ Guidance for managers on disciplinary actions, layoffs and terminations
- ✓ Assistance with documentation for personnel files
- ✓ Termination/separation checklist
- ✓ Drafting of termination letter
- ✓ Non-compete enforcement assistance
- ✓ Assistance responding to employee questions or complaints



#### Related Legal Support

- ✓ Proactive State and Federal law updates
- ✓ Employment law compliance reviews
- ✓ Legal advice on topics affecting your business
- ✓ Legal document review/redline contracts
- ✓ Affordable Care Act updates
- ✓ Confidentiality agreements



## myHRcounsel

- ✓ \$1.49 PEPM, Min. \$75.00/mo.
- ✓ Unlimited access to employment lawyers
- ✓ Access to hundreds of employment law documents & templates
- ✓ 24/7 HR/employment law advice
- ✓ Legally completed employee handbook and updates
- ✓ Legally completed employment documents
- ✓ Access to employment law checklists and updates

## Upgrade myHRcounsel with additional features

### myHRcounsel Pro™

- ✓ \$3.00 PEPM, Min. \$300.00/mo.
- ✓ myHRcounsel subscription
- ✓ Unlimited access to business lawyers
- ✓ Unlimited drafting & review of myHRcounsel's™ business forms (MSA's, license agreements, NDA's)
- ✓ Review of 2 non-myHRcounsel Pro business documents per month
- ✓ Expert assistance with corporate policies and procedures
- ✓ 15% contingent fee pre-litigation collections/  
30% contingent fee

