

How to get a *Summary of Benefits and Coverage* for your standard fully insured benefit plan



Employers are responsible for sending an electronic or printed copy of the *Summary of Benefits and Coverage* (also called an “SBC”) to plan participants and beneficiaries. Here’s how you get the SBC for your Large Group, Small Group or Individual fully insured plan:

1. Go to **sbcs.anthem.com**. Choose the **Next** button on the welcome screen.
2. You can find plans using different data elements. We recommend searching by:
 - a. *Plan Name, Contract Code or Product ID*
 - b. *State*
 - c. *Market Unit* (for example, *Small Group*)
 - d. *Coverage Effective Date*
 - e. *Exchange Plan Code*:

- For Large Group plans with effective dates before July 1, 2018, select **Not Applicable** with *State, Market Unit, Coverage Effective Date* and *Exchange Plan Code*. Adding “Not Applicable” will exclude Anthem Balanced Funding (ABF) plans from the search results.
- For Small Group and Individual plans, choose **Purchased prior to 01/01/2014**. This will give you Individual and Small Group transitional SBCs, where applicable.
- For Individual Affordable Care Act (ACA) plans, select either **Off** or **Public Exchange**.

f. Select **Search**.

When looking for your plan name, be as descriptive as you can (partial or full name) to narrow the results. Or, if you want to broaden your search, take out words that might be specific to your plan.

3. Choose the plan by selecting **View** or the down-arrow icon in the *Actions* column. If you download the PDF, choose **Save** to download it to your *Download* folder or **Save As** to download it to a specific location on your computer.
4. Open the file from its location on your computer (screenshot not shown), and print or attach it to an email (if electronic distribution requirements are met) to distribute the SBC.

Please make sure you’re using the most updated internet browser.

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