

# ENROLLMENT & CHANGE FORM



Underwritten by: **NATIONAL HEALTH INSURANCE COMPANY**  
 Third Party Administrator: Meritain  
 1405 Xenium Lane North, Suite 140, Minneapolis, MN 55441  
 800-847-8361  
 Fax Enrollment/Change Form to: (763)852-5011  
 Visit our website for more information at: www.meritain.com

**Name of Employer** \_\_\_\_\_  
**Group Number** \_\_\_\_\_ **Effective Date/Date of Change** \_\_\_\_\_  
**PPO elected** \_\_\_\_\_ **Aetna** \_\_\_\_\_

### Check Reason for Enrollment or Change

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Address Change               | <input type="checkbox"/> New Subscriber | <input type="checkbox"/> Change Name         |
| <input type="checkbox"/> Special Enrollment           | <input type="checkbox"/> Group Transfer | <input type="checkbox"/> Cancel              |
| <input type="checkbox"/> Waiver of Insurance Election | <input type="checkbox"/> COBRA          | <input type="checkbox"/> Add a Family Member |
| <input type="checkbox"/> Open Enrollment              | Date _____                              |  |

Cancellation Reason \_\_\_\_\_  
 Add a Family Member Reason \_\_\_\_\_  
 Terminate a Family Member Reason \_\_\_\_\_  
 Other Reason \_\_\_\_\_

## EMPLOYEE INFORMATION

Last Name	Legal First Name	Nickname	Middle Initial	Status
Home Address (Including mailing address if different)				<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Domestic Partner
City	State	Zip	County	
Home Telephone (     )                      Work Telephone (     )				Date of Full-Time Employment _____

## EMPLOYEE AND DEPENDENT(S) INFORMATION

NAME (First, MI, Last) (Social Security Number required for processing) (child must be under age 26 unless disabled)	Date of Birth MM/DD/YY	Relationship to Subscriber	Sex M/F
1. Employee Name _____ SSN# _____	/ /		
2. Name of Spouse/Domestic Partner _____ SSN# _____	/ /		
3. Dependent Name _____ SSN# _____	/ /	<input type="checkbox"/> Child <input type="checkbox"/> Grandchild <input type="checkbox"/> Stepchild <input type="checkbox"/> Guardianship	
4. Dependent Name _____ SSN# _____	/ /	<input type="checkbox"/> Child <input type="checkbox"/> Grandchild <input type="checkbox"/> Stepchild <input type="checkbox"/> Guardianship	
5. Dependent Name _____ SSN# _____	/ /	<input type="checkbox"/> Child <input type="checkbox"/> Grandchild <input type="checkbox"/> Stepchild <input type="checkbox"/> Guardianship	
6. Dependent Name _____ SSN# _____	/ /	<input type="checkbox"/> Child <input type="checkbox"/> Grandchild <input type="checkbox"/> Stepchild <input type="checkbox"/> Guardianship	

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## OTHER INSURANCE COVERAGE INFORMATION

1. Will you or your dependents continue to be covered under another health insurance plan while you are covered under this plan?

Yes  No      If yes, answer the following:

Who will continue to be covered:  Self  Spouse/Domestic Partner  Child(ren)

Effective date of the policy \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Type of Plan:  Group  Individual  Other  
month      day      year

Name of insurance company \_\_\_\_\_ Telephone Number ( \_\_\_\_\_ ) \_\_\_\_\_

Is this plan through your spouse's employer?  Yes  No      If yes, provide the following:

Name of employer \_\_\_\_\_ Telephone number ( \_\_\_\_\_ ) \_\_\_\_\_

2. Do you or your Dependents currently have Medicare coverage?  Yes  No      If yes, answer the following:

Name of person covered by Medicare \_\_\_\_\_ Medicare claim number \_\_\_\_\_

Is Medicare eligibility due to?  Over age 65  End-stage renal disease  Total disability

Part A effective date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Part B effective date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
month      day      year                                      month      day      year

Part C effective date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Part D effective date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
month      day      year                                      month      day      year

## DISCLOSURES, AUTHORIZATION AND SIGNATURE

I have answered the above questions to the best of my knowledge and belief. I understand and agree that no coverage shall be in force until: eligibility requirements have been met, and a certificate of insurance is issued, which shall not be valid unless the first premium is paid.

**Signature of Applicant** \_\_\_\_\_ **Date Signed** \_\_\_\_\_

Underwriter completes	
Underwriter	Approved Date