



Efficient online benefit management

eService. Fast. Secure. Free.

Managing your company's benefits online helps make your life easier. That's what you get when you use eService from Principal®. And it's free.

Fast: In just 5 minutes, you can log in, update your employees' benefits, and get confirmation it's done.

Efficient: You enter the information directly into our system so there's less chance of a mistake.

Immediate: Most changes you make online are completed in real time—about 90%. That means you won't have to check back.

Secure: We keep your account information safe and secure. And we're always working to keep up with the latest developments.



It's easy to keep things up-to-date:

- 1 | Log in to principal.com.
- 2 | Make your updates: select your transaction, enter information, hit submit.
- 3 | Get your confirmation.



You can quickly manage member benefits like:

- › Add and terminate members.
- › Update salary.
- › Make name and address changes.
- › Order dental and vision ID cards.
- › Track online transactions.



Get billing and payment information when you need it:

- › View a snapshot of your bill, premium due, and summary.
- › Estimate costs of future bills in real-time for transactions approved and on the system.
- › Download or view billing statements.
- › Set up and pay premiums electronically.



Check out what else you can do with just a few clicks:

- › View benefit information and summaries.
- › View Statement of Health status¹.
- › Electronically sign eService agreements.
- › Search and print online booklets and policies.
- › View, download, and print forms and documents.
- › Access and complete claim forms—life and disability.
- › Access reports—life and disability claims, and dental maximum accumulation.

Keeping your account safe

Your information is important to us. That's why we use verification codes to prevent others from accessing your account, even if they have your password. The first time you log in—on Principal.com or the mobile app—you'll need to choose how you'll receive the codes. If you log in from an unrecognized device, forget your password, or we notice anything out of the ordinary, the codes help us confirm it's really you accessing your account.

Set up your online account today

It's easy to get set up. The steps you'll follow depend on whether you're a new group insurance customer or not.


First time offering group insurance from us?

You'll work with your Principal representative to get the ball rolling.

- 1 Select the **primary administrator** of your account and let your Principal representative know.
- 2 Tell the primary administrator to watch for an email with **setup instructions**. The link within the email will be available for a limited time, so it's important to complete setup as soon as possible.
- 3 Need **others** to have access? The primary administrator can do that.

Problems getting set up? Don't worry. Call us at 800-843-1371. We'll help you get up and running in no time.

¹ Not available to customers having a letter in their account number or self-accounting cases.

 [Get started](#) | Set up your online account. And then log in at [principal.com](#).



[principal.com](#)

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